



European Quality Assurance L.L.C.

FACTORY INSPECTION PLAN		
Client:	Contact:	
Plant:	Contact:	
<p>Background:</p> <p>Client is considering ABC for the manufacture of marketing and promotional items.</p>		
<p>Specific Work Assignment:</p> <ol style="list-style-type: none"> 1. EQA is to conduct an inspection of the plant's manufacturing and quality assurance capabilities. This is to be accomplished by conducting interviews, reviewing records, and observing operations. 2. EQA is to fax completed Inspection Report (Pages 2 - 5) to Thomas Direct Sales immediately upon completion of inspection. 3. EQA may issue a copy of completed Inspection Report (Pages 2 - 5) to plant management if requested. 4. EQA is also to complete the Inspection Report Addendum – Corporate Social Responsibility. (Instructions for completion contained therein.) 5. The purpose of this inspection is fact finding and evaluation. EQA shall not provide advice or consultation to plant management, or direct plant management to take corrective action. Such actions may only be initiated by Thomas Direct Sales. 		
Assignment Start Date:		Assignment Completion Date:
Inspector(s) Assigned:		
Initiated By:	Date:	For:
Approved By:	Date:	For: